

**HOWARD COUNTY COMMISSIONERS COURT**  
**AGENDA**  
**March 23, 2020**

The following item(s) of business will be discussed and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **March 23, 2020**. A **budget workshop will begin at 3:00 P.M. in the Conference Room. Court will recess and reconvene at 3:30 P.M. in the Commissioners Courtroom.** Please see below for meeting location details.

**Location:** Howard County Courthouse  
300 S. Main St  
Big Spring, TX 79720

**Announcement:** Anyone intending to address the Commissioners' Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

**Call to Order**

**BUDGET WORKSHOP: 3:00 PM**

Location: Conference Room (Room 208, 2<sup>nd</sup> Floor of County Courthouse)

- Budget Workshop with Possible Action (recess and reconvene at 3:30 pm. for regular session)

**REGULAR SESSION – 3:30 PM:**

Location: Commissioners Courtroom (3<sup>rd</sup> Floor of County Courthouse)

- **Citizen input for those registered to make comments**
- **Judge Kathryn G. Wiseman**
  - Discussion / Possible Action: Family Place Grant (M. Braswell, Librarian)
  - Discussion / Possible Action: Memorandum of Understanding between the Howard County Library and The Church of Jesus Christ of Latter-Day Saints (M. Braswell, Librarian)
  - Discussion / Possible Action: Memorandum of Understanding between the Howard County Library and Big Spring ISD (M. Braswell, Librarian)
- **Jackie Olson, County Auditor**
  - Presentation of County's Comprehensive Annual Financial Report by Roberts and McGee, CPA
  - Presentation of Monthly Financial Report
  - Discussion / Possible Action: Approve Invoices
  - Discussion / Possible Action: Approve Purchase Requests
  - Discussion / Possible Action: Approve Budget Amendments
- **Sharon Adams, County Treasurer**
  - Discussion / Possible Action: Personnel Consideration
  - Discussion / Possible Action: Treasurer's Monthly Payroll Report (Feb.)
  - Discussion / Possible Action: Treasurer's Monthly Report (Feb.)
- **Brian Klinksiek, Road Engineer**
  - Discussion / Possible Action: Roadway Maintenance Updates
- **Commissioner Jimmie Long, Pct. 3**
  - Discussion/Possible Action: Presentation by Russell Callahan with Texas Comptrollers' Office: County Assistance District
- **Commissioner Craig Bailey, Pct. 2**
  - Discussion / Possible Action: Regarding Radio Tower Contracts, Purchases and/or Leases
- Discussion of Law Enforcement Radio System and take any necessary action
- Opportunity for mention of any items to be on the future agendas



Attest:

  
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Kathryn G. Wiseman  
Howard County Judge  
Phone. 432-264-2203  
Fax. 432-264-2238

DEPUTY CLERK  
2020 MAR 20 PM 4:50  
FILED  
Postal

Pursuant to the authority granted under Government Code, Chap. 551, the Commissioners Court may convene a closed session to discuss any of the above agenda items. Immediately before any closed session, the specific section or sections of Government Code, Chap. 551 that provides statutory authority will be announced



BE IT REMEMBERED that on the 23rd day of March, A.D. 2020 the Commissioner Court of Howard County met in Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1 and **CRAIG BAILEY**, Commissioner Precinct No. 2. **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4 were absent. The Budget Workshop for 3:00 PM was cancelled.

The Court was called to order @ 3:30 PM.

Sandra Verdin, Children's Librarian, presented an Official Award Notification for Competitive Grants State Fiscal Year 2020 from the Texas State Library of Archives in the amount of \$6000. No action necessary.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve a Memorandum of Understanding with The Church of Jesus Christ of Latter-Day Saints and Howard County Library for service missionary volunteers as presented by Mavour Braswell, Howard County Librarian. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve a Memorandum of Agreement Regarding Big Spring ISD with Howard County Library as presented by Mavour Braswell, Howard County Librarian. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to accept the Auditor's Monthly Report for February 2020 as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Invoices, with the addition of Safe Fleet in the amount of \$396.50 as presented by Jackie Olson, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Purchase Requests, disregarding the request from Road and Bridge for Conflict Resolution Training @ \$3125, as presented by Jackie Olson, County Auditor. Those approved are as follows: Elections for Election Security from Cambridge Security Seals @ \$1123; Law Enforcement Center for Air Conditioner and parts from Comfort @ \$3248.50; Sheriff for

amplifier for tower from Basin 2 Way @ \$2000. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia for the purchase of a vehicle to replace one that was damaged. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no Budget Amendments on this date.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the County Comprehensive Annual Financial Report as presented by phone conference by Becky Roberts from Roberts and McGee, CPA. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Sharon Adams, County Treasurer, presented the Families First Coronavirus Response Act 1 to the Court. No action was taken at this time.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Treasurer's Monthly Payroll Report for February 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Treasurer's Monthly Report for February 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

There were no reports from Brian Klinksiek, County Road Administrator.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to table any action concerning the Texas Comptroller's Office: County Assistance District due the Russell Callahan being on a no travel order. This will be rescheduled at a later date. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the purchase of Echols Tower from John T. Echols and Sally Echols Itz @ \$100,000. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve a Modified Declaration of Disaster for Public Health Emergency (COVID-19) for




Howard County, Texas as presented by Terry Chamness, Emergency Management Coordinator. This will allow all expenses from the date the State of Texas declared disaster to be submitted. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Thanks was given to Odis Franklin, IT, for his work on the sound system and eliminating static that has previously occurred during Court meetings.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to adjourn. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

STATE OF TEXAS  
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for March 23, 2020.

  
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Brent Zitterkopf, Howard County Clerk  
Clerk of the Commissioners Court  
Howard County, Texas

